

## Corporate Social Responsibility Policy – Mita India Private Limited

(Required under the Companies Act, 2013 and Rules made thereunder)

Formulated and recommended by the Corporate Social Responsibility Committee (“CSR Committee”) on September 23<sup>rd</sup> 2014 and approved by the Board of Directors of the Company at its meeting held on September 23<sup>rd</sup> 2014.

### **Policy Framework:**

The President of India on August 29, 2013 provided assent to the Companies Act, 2013 (the “Act”). Section 135 of the Act which stipulates the provisions relating to Corporate Social Responsibilities for companies was notified on February 27, 2014 and became effective April 1, 2014 (“CSR Provisions”). Mita India Private Limited falls within the scope of the aforesaid CSR Provisions.

### **Normal Course of Business for the Company:**

Mita India’s core business is to manufacture and sell tractor parts (hydraulic lifts and triple point linkages)

### **Scope of CSR for the Company:**

Projects undertaken by the Company over and above normal course of business and within the ambit of core areas are classified as CSR activities/projects

Corporate Social Responsibility Projects (“CSR Project”) shall mean and include all programs, projects, activities, health camps, contribution to relief funds, charitable donations, and education grants, sponsorships that contribute to the overall sustainable development of local communities and thereby helps in welfare of the society at large.

### **CSR Governance**

The Company has, in compliance with the CSR Provisions, constituted, the CSR Committee comprising of following Directors:

1. Mr Kavinder Singh Anand (Settlor)
2. Mr. Enrico Maria Cornia, Trustee
3. Mr. Matteo Lugli, Trustee, and
4. Mr. John Finbarr, Trustee

The terms of reference of the CSR Committee shall include the following:

- To identify the Corporate Social Responsibility projects/activities/ programs to be undertaken by the Company (“CSR activities”), in alignment with Schedule VII of the Act
- To formulate the Corporate Social Responsibility Policy (“CSR Policy”) inter alia, to include the CSR activities, specify the modalities of execution, implementation schedules and recommend the same to the Board of Directors
- To devise suitable transparent monitoring mechanism for monitoring progress/ status of implementation of the CSR activities
- To monitor CSR Policy from time to time and revise the same as and when needed
- To carry out such other functions, as may be prescribed by the Act or CSR Rules or as may be delegated by the Board, from time to time

The CSR Committee, in compliance with the statutory provisions and in terms of its Terms of Reference has formulated this Corporate Social Responsibility Policy on November 11, 2014.

#### **Budget Allocation:**

1. The Company will allocate minimum 2% of the average net profits for the preceding three financial years, for achieving its CSR objectives through spending in CSR. CSR Projects will be identified by the Company and approved by the CSR Committee and Board of Directors.
2. Proposals received from various agencies such as NGOs / Govt. / Semi Govt. / Peoples' representatives/ Trusts/ Societies/ CPSEs/ in-house ("Executing Partners") meeting the prescribed criteria under the Companies Act, 2013 and Rules made thereunder, shall be evaluated by the CSR Committee and amount as agreed by the CSR Committee, out of the annual budget, will be allocated for such activities which shall be executed in project mode.
3. Total spend on CSR Projects are inclusive of the administrative cost associated in implementation of CSR Project
4. Separate account will be maintained for actual spending on each of such CSR Projects.
5. Any surplus/benefit arising out of the approved CSR Projects will also be allocated to CSR Projects only. The Company will ensure that any surplus/ benefit, if any arising out of the CSR Projects shall not form part of the business profits of the Company

#### **Identification and Implementation Process:**

1. CSR Projects will be identified to the best possible extent within the ambit of the identified CSR Areas. Appropriate Need Assessment analysis will be done by the concerned functional heads.
2. CSR Project as may be identified will be required to be put up to the CSR Committee of the Board and the same shall be approved by the Board of Directors of the Company.
3. For each of the CSR Projects, the time period/duration of completion, purpose of Project, nature of spending, extent of coverage, modalities of execution and implementation schedules will be decided and approved in advance by CSR Committee.
4. CSR Projects can be undertaken through Executing Partners.
5. CSR Committee shall have absolute discretion to identify and recommend CSR activities/projects to the Board. The Committee shall allocate necessary funds to these projects/activities. It shall also have powers to classify or ratify any of the ongoing projects/activities as CSR for the purpose of this Policy and submit the same to the Board for approval. CSR Committee can pass circular resolutions to approve any CSR related matters, on an urgent need basis, as and when required.
6. Any deviation from the approved activities, change in implementation timelines of the Project or change in intermediaries or any increase in total amount allocated shall be immediately reported to and approved by the CSR Committee and the Board of Directors of the Company.

## CSR Objects :

Mita India Private Limited shall formulate a Trust for the purposes of undertaking CSR activities. The Trust shall be an irrevocable public charitable trust for the benefit of all persons belonging to whatever community irrespective of Caste, Creed or Religion. The Trustees shall stand possessed of the said amount of corpus endowed by the Settlor and such other properties (both movable and immovable) as may be acquired from time to time by the Trust by purchase, exchange, grant, allotment, subscription, endowment, Donation, contribution, or in any manner to whatsoever (all of which shall be designated as Trust properties) on the Trust herein mentioned. Following are the objects of the Trust:

- a) To establish, maintain and run Schools, Colleges, Social service Centers, Industrial Training centres.
- b) To establish, Training Centre, and allied education institutions.
- c) To establish, Cultural, and Social Institutions.
- d) To spread for promotion of education and learning in all branches more specifically in Science and Technology.
- e) To advance Indian Culture and Literature, Service of this Country for the benefit of our Nation.
- f) To train teachers and workers in ideals and practice of the true spirit of education and learning.
- g) To establish research and training centers for the furtherance of education/ learning in it's various fields and branches.
- h) To undertake propaganda, training and education of the masses either of its own or in co-operation with similar Agencies working for the cause of all round development of the Society.
- i) To bring, publish and sell, distribute books, periodicals, leaflets, brochures and papers and also to open and maintain libraries, reading rooms for the promotion of the objects of the Trust.
- j) To function as a Non-communal Trust and as a secular organization.
- k) To establish centers for employment generation
- l) To acquire and maintain the movable and immovable properties for achieving the said objects.
- m) To confer title on eminent personality in the field of science, education, literature, etc.,
- n) To establish the colleges to impart education in the area of higher education especially the emerging fields like, Electronics, Bio-technology, and other allied fields.
- o) Medical-to run, maintain or assist any medical institution, nursing home or clinics or to grant assistance to needy and indigent persons for meeting the cost of medical treatment.
- p) Relief of the poor- to give financial or other assistance in kind by way of distribution of books, notebooks, cloths, uniforms, or meals for the poor and indigent and to the persons suffer due to natural calamities.
- q) To acquire property for the sole use for public good by making it available for public purposes as for example, housing a library clinic, crèche and/or as a community hall to be available for public use as training classes discourses and other public functions for benefit of the community in general.
- r) To accept grant of money from voluntary organizations, corporate, Individuals , government and non-government agencies and departments, securities, property of any kind and undertake and accept fund or donations which are not inconsistent with the objectives of the Trust.
- s) To issue appeals for, solicit, accept, receive and/ or collect, acquire or dispose off movable and/or immovable property, and accept moneys, subscriptions, donations, grants, bequest, assets and/or services from any lawful source and spend out of such funds for the fulfillment of all or any of the aims and object of the Trust.

- t) To promote interaction and coordination between, depute or receive representatives to and from national and international organizations and institutions in furtherance of the objectives of the Trust.
- u) To make rules, byelaws, and manuals of procedures to facilitate smooth functioning of the Trust, perform all such acts as may be necessary for the achievement of any or all of the objectives of the Trust.
- v) The Trust may assist/donate to any other TRUST to carry out the various objects mentioned in the object clause in such manner and to the extent that may decide upon from time to time.
- w) To advance any other objects of general public utility.
- x) To undertake any other activity incidental to the above activities but which are not inconsistent with the above objects.